



# Kaplan University

## Academic Support Center Newsletter

December 2016 –  
January 2017

**Academic Support Center Mission Statement:** Encourage and equip students for learning success

Volume 4, Issue 12

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### Quick Links

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### Where is the ASC?

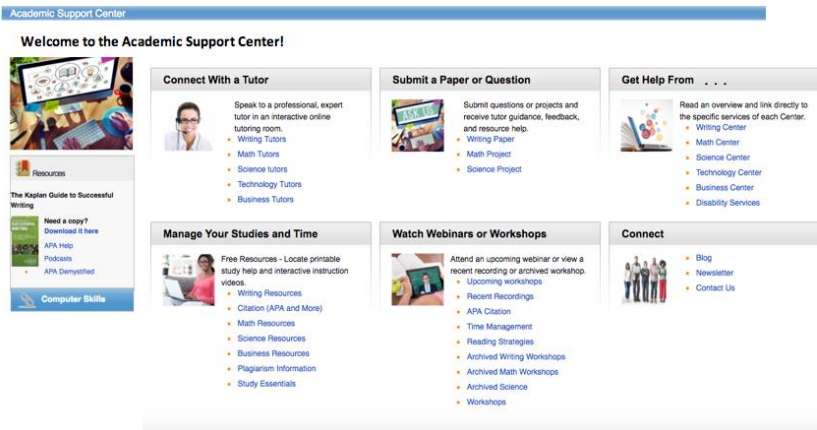
On the KU Campus homepage, click "[Academic Support Center](#)" in "Quick Links."



## ASC Makeover

### Amy Sexton, Writing Center Tutor

The [ASC home](#) on the KU Campus recently received a makeover. We redesigned our home page on the web to make our services and resources easier to find and access. We hope you will enjoy our fresh, new look!



### Winter Break Hours

Winter Break is approaching, and it is a perfect time to relax and enjoy time with family and friends. Please note that the **Academic Support Centers will observe Winter Break December 24, 2016 through January 2, 2017**. During this time, the Academic Support Center will be closed, and no live tutoring or workshops will be offered. Additionally, responses to questions, paper and project review requests, and other inquiries may be delayed. All Academic Support Center services will resume on January 3, 2017. Please remember that, while live services such as tutoring, webinars, and project and paper reviews will not be available during the break, our [reference libraries and tutorials, including videos, podcasts, and other resources, as well as archived workshops](#), are always available 365 days of the year.

## Math Workshops

**12/8 at 8:00 pm ET – Hypothesis Testing.** An informal, interactive study session with Tutor Brian to help you get started or to help you with any stumbling blocks on the Unit 3 project for GB 513.

<http://khe2.adobeconnect.com/ascworkshops/>

**12/12 at 10:00 pm ET - MM207 Unit 9 Project Review.** An informal, interactive study session with Tutor Louis to help you get started or to help you with any stumbling blocks on the Unit 9 final project for MM207.

<http://khe2.adobeconnect.com/ascworkshops/>

**1/9 at 10:00 pm ET - MM207 Unit 9 Project Review.** An informal, interactive study session with Tutor Louis to help you get started or to help you with any stumbling blocks on the Unit 9 final project for MM 207.

<http://khe2.adobeconnect.com/ascworkshops/>

**1/12 at 8:00 pm ET- Simple and Compound Interest.** Learn the basics of how to calculate simple and compound interest. This is perfect for anyone who has a loan of any kind or is learning these concepts in class.

<http://khe2.adobeconnect.com/ascworkshops/>

**1/26 at 9:00 pm ET – Hypothesis Testing.** An informal, interactive study session with Tutor Brian to help you get started or to help you with any stumbling blocks on the Unit 3 project for GB 513.

<http://khe2.adobeconnect.com/ascworkshops/>

## Technology Workshops

**12/7 at 8:00 pm ET - Intermediate Excel.** Join tutor Larry for a workshop on Excel. In this workshop, you will learn how to do various types of IF statements (SUMIF, AVGIF, CountIF, IfError, NestedIf), VLookup, and Conditional Formatting.

<http://khe2.adobeconnect.com/ascworkshops/>

**12/13 at 8:00 pm ET - Creating SQL Tables With Primary and Foreign Keys.** In this workshop, Tutor Steve will cover how to create tables with primary and foreign keys using SQL.

<http://khe2.adobeconnect.com/ascworkshops/>

**1/24 at 9 pm ET - IT Careers Part 3.** In this workshop, Dr. Chicone will continue the discussion about LinkedIn and then cover what comes next after getting the job: negotiating your salary, excelling at your job, and job hopping.

<http://khe2.adobeconnect.com/ascworkshops/>

## Science Workshops

**12/13 at 6:00 pm ET - SC 131 Final Exam Review.** An informal, interactive review session for the SC 131 Unit 9 Anatomical Exam led by Tutor Jenni.

<http://khe2.adobeconnect.com/ascworkshops>

**12/14 at 10:00 pm ET - SC 235 Unit 2 Study Session.** An informal, interactive study session with Tutor Robert to help you get started or to help you with any stumbling blocks on the Unit 2 project for SC 235.

<http://khe2.adobeconnect.com/ascworkshops>

**12/15 at 9:00 pm ET - SC 250 Unit 6 Study Session.** An informal, interactive study session with Tutor Lynn to help you get started or to help you with any stumbling blocks on the Unit 6 project for SC 250.

<http://khe2.adobeconnect.com/ascworkshops>

**12/20 at 7:00 pm ET - SC115 Unit 7 Exam Review.** An informal, interactive review session for the SC 115 Unit 7 Exam led by Tutor Catherine.

<http://khe2.adobeconnect.com/ascworkshops>

**12/20 at 9:00 pm ET - SC 121 Final Exam Review.** An informal, interactive review session for the SC 121 Unit 10 Final Exam led by Tutor Marcus.

<http://khe2.adobeconnect.com/ascworkshops/>

**1/10 at 9:00 pm ET - SC 131 Final Exam Review.** An informal, interactive review session for the SC 131 Unit 9 Anatomical Exam led by Tutor Marcus.

<http://khe2.adobeconnect.com/ascworkshops>

**1/11 at 10:00 pm ET - SC 235 Unit 2 Study Session.** An informal, interactive study session with Tutor Robert to help you get started or to help you with any stumbling blocks on the Unit 2 project for SC 235.

<http://khe2.adobeconnect.com/ascworkshops>

**1/17 @ 6:00 pm ET - SC 121 Final exam Review.** An informal, interactive review session for the SC 121 Unit 10 Final Exam led by Tutor Jenni.

<http://khe2.adobeconnect.com/ascworkshops>

**1/19 at 9:00 pm ET - SC 250 Unit 6 Study Session.** An informal, interactive study session with Tutor Evelyn to help you get started or to help you with any stumbling blocks on the Unit 6 project for SC 250.

**1/25 at 7:00 pm ET - SC 115 Unit 7 Exam Review.** An informal, interactive review session for the SC 115 Unit 7 Exam led by Tutor Christine.

<http://khe2.adobeconnect.com/ascworkshops>

## Writing Workshops

**1/18 at 8:00 pm ET - Avoiding Plagiarism Through Proper In-text Citation.** Join tutor Robley and learn how you can avoid plagiarism through proper in-text citation using APA Style®.

<http://khe2.adobeconnect.com/ascworkshops>

**1/26 at 7:00 pm ET -Think Critically and Recognize Logical Fallacies.** Learn from Tutor Chrissine how to construct and analyze arguments as well as spot and avoid common logical fallacies and habits that impede critical thinking when researching and writing persuasively.

<http://khe2.adobeconnect.com/ascworkshops>

**1/30 at 7:00 pm ET - How to Write Introductions and Conclusions.** Join Tutor Amy and learn techniques for writing effective introductions and conclusions.

<http://khe2.adobeconnect.com/ascworkshops/>



# Academic Support Center Workshops

December 2016

**\*All times are Eastern Time and pm unless otherwise noted.**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5	6	7 <a href="#">8:00 Intermediate Excel</a>	8 <a href="#">8:00 Hypothesis Testing</a>	9	10
11	12 <a href="#">10:00 MM 207</a>	13 <a href="#">6:00 SC 131</a> <a href="#">8:00 Creating SQL Tables</a>	14 <a href="#">10:00 SC 235</a>	15 <a href="#">9:00 SC 250</a>	16	17
18	19	20 <a href="#">7:00 SC 115</a> <a href="#">9:00 SC 121</a>	21	22	23	24 <a href="#">Winter Break</a> ASC Closed
25 <a href="#">Winter Break</a> ASC Closed	26 <a href="#">Winter Break</a> ASC Closed	27 <a href="#">Winter Break</a> ASC Closed	28 <a href="#">Winter Break</a> ASC Closed	29 <a href="#">Winter Break</a> ASC Closed	30 <a href="#">Winter Break</a> ASC Closed	31 <a href="#">Winter Break</a> ASC Closed

# Academic Support Center Workshops

January 2017

**\*All times are Eastern Time and pm unless otherwise noted.**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 <u>Winter Break</u> ASC Closed	2 <u>Winter Break</u> ASC Closed	3	4	5	6	7
8	9 <a href="#">10:00 MM 207</a>	10 <a href="#">9:00 SC 131</a>	11 <a href="#">10:00 SC 235</a>	12 <a href="#">8:00 Simple and Compound Interest</a>	13	14 Martin Luther King Holiday – ASC Closed
15 Martin Luther King Holiday – ASC Closed	16 Martin Luther King Holiday – ASC Closed	17 <a href="#">6:00 SC 121</a>	18 <a href="#">8:00 Avoiding Plagiarism/APA Citation</a>	19 <a href="#">9:00 SC 250</a>	20	21
22	23	24 <a href="#">9:00 IT Careers</a>	25 <a href="#">7:00 SC 115</a>	26 <a href="#">7:00 Think Critically</a> <a href="#">9:00 Hypothesis Testing</a>	27	28
29	30 <a href="#">7:00 Introductions and Conclusions</a>	31				

## Locating and Using the Support Centers

The [Business Center](#) is located within the Academic Support Center. Business tutors hold [live tutoring](#) sessions on Sundays, Mondays, and Tuesdays. You can contact the Business Center at [KUBC@Kaplan.edu](mailto:KUBC@Kaplan.edu).

Sunday	6:00 pm–11:00 pm ET
Monday	1:00 pm–11:00 pm ET
Tuesday	1:00 pm–11:00 pm ET

*Note: Accounting and finance sessions are available on all three days. Economics tutoring is available on Monday and Tuesday evenings only.*

The [Math Center](#) is located within the Academic Support Center. You can contact the Math Center at [KUMC@Kaplan.edu](mailto:KUMC@Kaplan.edu). Math Center tutors hold [live tutoring](#) sessions throughout the week.

Sunday	7:00 pm–11:00 pm ET
Monday	12:00 pm–10:00 pm ET
Tuesday	12:00 pm–10:00 pm ET
Wednesday	7:00 pm–11:00 pm ET
Thursday	7:00 pm–11:00 pm ET

The [Science Center](#) is located within the Academic Support Center. If you have any questions, you can contact the Science Center at [KUSC@Kaplan.edu](mailto:KUSC@Kaplan.edu). Science Center tutors hold [live tutoring](#) sessions throughout the week.

Sunday	6:00 pm–10:00 pm ET
Monday	6:00 pm–10:00 pm ET
Tuesday	6:00 pm–10:00 pm ET
Wednesday	6:00 pm – 9:00 pm ET

The [Technology Center](#) is located within the Academic Support Center. If you have questions about the center and its services, please send an email to [technologycenter@kaplan.edu](mailto:technologycenter@kaplan.edu). Technology Center tutors hold [live tutoring](#) sessions throughout the week.

Sunday	7:00 pm–11:00 pm ET
Monday	7:00 pm–11:00 pm ET
Tuesday	7:00 pm–11:00 pm ET
Wednesday	7:00 pm–11:00 pm ET
Thursday	7:00 pm–11:00 pm ET

The [Writing Center](#) is located within the Academic Support Center. You can contact the Writing Center at [KUWC@Kaplan.edu](mailto:KUWC@Kaplan.edu). Writing Center tutors hold [live tutoring](#) sessions throughout the week.

Sunday	6:00 pm–10:00 pm ET
Monday	12:00 pm–10:00 pm ET
Tuesday	12:00 pm–10:00 pm ET
Wednesday	6:00 pm–10:00 pm ET
Thursday	6:00 pm–10:00 pm ET

[The Center for Disability Services](#) (CDS) is located in the Quick Links Section on the KU Campus homepage. The office is open during standard East Coast business hours.

If you are a student with a disability seeking an accommodation, you may submit a request in one of two ways:

1. Contact your Education Advisor at 866.522.7747 (toll free) who will, in turn, request that the CDS contact you directly via email.
2. Contact the CDS directly by telephone, email, or fax.

Center for Disability Services (CDS)  
Tel: 954.515.3859  
Email: [cgs@kaplan.edu](mailto:cds@kaplan.edu)  
Fax: 866.422.4773 (Toll Free)  
TTY: 866.248.1256 (Toll Free)